

Robert E. Lee Academy Day Care Parental Agreement Form

Please initial each of the following to indicate that you have read and understand this form. If you have any questions or concerns, please see the Day Care Director as soon as possible.

Initial I fully understand and agree that...

- _____ 1. All Bills are to be paid on Fridays.
- _____ 2. The Day Care Center will be open from 7 a.m. to 5:30 p.m. for children ages 30 months to 12 years.
- _____ 3. Each child must be toilet trained before enrolling in the Day Care Center.
- _____ 4. The Center will be closed on the following observed holidays: Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving Day and the following day, Christmas Eve and Christmas Day, New Year's Eve and New Year's Day
A FULL WEEK'S TUITION WILL BE CHARGED DURING THESE WEEKS!
- _____ 5. A full week's tuition payment is expected even if your child attends Day Care for a partial week. Also, a full week's tuition payment is due in the event your child is out of Day Care the entire week. The Day Care staff works full time and must be compensated weekly.
- _____ 6. A late fee of \$1 per child for every minute that you are late will be charged when he/she is left in the Day Care Center after 5:30 p.m.
- _____ 7. If I/we withdraw from the Center, I/we agree to give the Center one week's notice. If this is not given, I/we agree to pay one week's additional fees.
- _____ 8. Each child is expected to have a change of clothing that is left in the center to be used for emergencies. The center is not responsible for lost clothing, please mark them accordingly.
- _____ 9. Parents are expected to bring their child into the building and see that the child is under supervision before leaving the premises and to enter the building when returning for their child.
- _____ 10. Parents will be called to pick up their child should the child become ill. If my child is sick, I will not bring him/her to our center.
- _____ 11. Each preschool child will have an afternoon rest period/nap as required by state law.
- _____ 12. School age children will be encouraged to do their homework/study while the preschool children are napping. Children who have homework will be supervised and helped.
- _____ 13. Corporal punishment will not be administered at our facility however, there will be a time-out period, or a cooling-off period when the child may not participate in our activities.
- _____ 14. Children will be encouraged to play outside in the play area daily, except during inclement weather. Sunscreen will not be supplied or applied by Center personnel.
- _____ 15. In the event of an emergency, the Center has my permission to administer First Aid, or obtain emergency medical assistance. I/we agree to pay all expenses incurred due to emergency involving my child.
- _____ 16. The Day Care Center has my permission to administer prescription medication as directed by his/her physician.
- _____ 17. In summer months, my child may bring G-rated videos.
- _____ 18. No violent video games are allowed.
- _____ 19. During summer, I should send a sandwich with my child because of the number of children that have to be fed during that time.
- _____ 20. My child will need something to drink with his/her lunch.
- _____ 21. I will not send blankets, pillows, sleeping bags, or toys with my child to Day Care.
- _____ 22. I will need to feed my child breakfast before I bring him/her to Day Care.

Signature

Date